

EPPING FOREST DISTRICT COUNCIL COUNCIL MINUTES

Committee: Council

Date: 30 July 2013

Place: Council Chamber, Civic Offices,
High Street, Epping

Time: 7.30 - 9.15 pm

Members Present: Councillors Mrs M Sartin (Chairman), A Boyce (Vice-Chairman), K Angold-Stephens, K Avey, R Bassett, W Breare-Hall, G Chambers, K Chana, T Church, Mrs T Cochrane, R Cohen, Mrs R Gadsby, L Girling, P Gode, Mrs A Grigg, J Hart, Ms J Hart, D Jacobs, Mrs S Jones, Ms H Kane, P Keska, Mrs J Lea, L Leonard, A Lion, Mrs M McEwen, J Markham, A Mitchell MBE, G Mohindra, R Morgan, S Murray, J Philip, Mrs C Pond, B Rolfe, B Sandler, Ms G Shiell, Mrs P Smith, P Spencer, D Stellan, Ms S Stavrou, Mrs T Thomas, H Ulkun, Mrs L Wagland, G Waller, Ms S Watson, A Watts, Mrs E Webster, C Whitbread, Mrs J H Whitehouse, J M Whitehouse, D Wixley, N Wright and J Wyatt

Apologies: Councillors Mrs H Brady, R Butler, C Finn, J Knapman, Ms Y Knight and H Mann

Officers Present: G Chipp (Chief Executive), I Willett (Assistant to the Chief Executive), C O'Boyle (Director of Corporate Support Services), G Lunnun (Assistant Director (Democratic Services)), M Jenkins (Democratic Services Assistant), T Carne (Public Relations and Marketing Officer) and P Seager (Chairman's Secretary)

By Invitation: D McMahon (Job Centre Plus), J Hills (Essex Police) and M Bibby (British Parking Association)

16. WEBCASTING INTRODUCTION

The Assistant to the Chief Executive reminded everyone present that the meeting would be broadcast live to the Internet, and that the Council had adopted a protocol for the webcasting of its meetings.

17. MINUTES

RESOLVED:

That the minutes of the meeting held on 21 May 2013 be taken as read and signed by the Chairman as a correct record.

18. DECLARATIONS OF INTEREST

There were no declarations of interest were made pursuant to the Council's Code of Member Conduct.

19. ANNOUNCEMENTS

(a) Chairman's Announcements

(i) Events

The Chairman reported on some of the events she had attended since the last meeting of the Council. The Council noted that the Chairman had visited the southern part of the district, attended church services in Essex and attended the High Sheriff's Garden Party. The Annual Chairman's Golf Day had taken place on 2 July, the Chairman thanked officers for organising the event which raised just under £500.00 for her charities. A White Water Rafting Event took place on 19 July, the Chairman extended thanks to officers for their organisation and the webcast recording of the event. Over £500.00 was raised for the charities.

The Chairman informed the Council that on Saturday 3 August the District Council would be playing Epping Town Council in the Petanque match. The Chairman said she was hoping for a victory and would like to see the trophy back at the District Council. Councillors Mrs A Grigg and D Stallan would be representing the District Council.

Members noted that the Alzheimer's Society were arranging a walk on Sunday 15 September around Chingford Golf Course. They were in need of volunteers, the Chairman asked for members interested to speak with her after the meeting.

On Sunday 18 August, the Chairman was inviting people to join at her home for afternoon tea. Tickets were £8.00. Members interested could contact her by phone or email, details would be placed in the Bulletin.

(ii) Floral Display

The Chairman announced that she intended to send the flowers from tonight's meeting to the residential home, Frank Foster House, Theydon Bois.

(b) Announcements by the Leader of Council

The Leader advised that he had no announcements to make under this heading.

(c) Announcements by Portfolio Holders

(i) Planning Portfolio Holder

Councillor Bassett announced that the Local Plan Population Workshop scheduled for 28 September had been cancelled, but would take place in October.

(ii) Safer, Greener and Highways Portfolio Holder

Councillor Waller advised that in relation to the Buckhurst Hill Parking Review he had met with officers from Essex County Council Highways Directorate on 17 April to discuss the implementation of just over 30 changes which had been agreed by members for improving the situation for local residents. Officers had indicated that they intended to carry out public consultations in July.

The Portfolio Holder advised that he had signed a Portfolio Holder Decision enabling a legal agreement with Essex Highways for delivery of this scheme. The Portfolio Holder expressed his disappointment that Essex Highways had reneged on their commitment to commence the public consultation in July. Part of the reason for the delay was due to an officer being moved to another role and unfortunately he had overseen this project Councillor Waller stated that the delay was unacceptable.

The Portfolio Holder said he had looked at alternative ways of delivering this scheme, but the District Council did not have in-house highway engineering expertise, he

added that only Highways had the legal powers to make the necessary changes to traffic orders. He said that he would ask officers to explore alternative means of delivering the parking review schemes. He asked for Members' support in making representations to the County Council Cabinet Member for Highways, seeking reassurances that adequate resources would be allocated to the parking review schemes. He was aware that while the public consultation was delayed, residents' lives were blighted by inconsiderate parking and with issues relating to commuter parking. He said that he was doing all he could to relieve the process.

Councillor G Waller advised of the redesignation of Cottis Lane Car Park, Epping for short term parking. He referred to his recent report to Council on the work taking place to assess the best way of addressing the problems experienced by shoppers and other visitors to Epping who were having difficulties finding somewhere to park. One of the main reasons for this problem was an influx of long term commuter parking following the increase in charges at the NCP station car park.

The Portfolio Holder advised that he had held two meetings with local councillors and with other stakeholders, as a result he agreed that the Cottis Lane Car Park should have its designation changed from combined tariff to a wholly short term tariff, his Portfolio Holder Decision had just been signed. He reported that the public consultation on the changes would start on 31 July and last for 21 days. He thanked the North Essex Parking Partnership who were overseeing the consultation.

Councillor Waller reported that it should be possible for Cottis Lane to re-open as a short term car park with parking available for up to five hours starting at 10p for 30 minutes.

(d) Mindful Employer Symbol

The Chairman was delighted to announce that the Council had signed up to the Mindful Employer Symbol. Mindful Employer was about increasing awareness of mental health, helping employers deliver their business, providing support networks and making it healthier talking about mental health.

(e) Disability (Two Ticks) Symbol Accreditation

The Chairman announced the award to the District Council of the Disability (Two Ticks) Symbol accreditation last month by the Department of Works and Pensions, Job Centre Plus. The accreditation was awarded to employers who demonstrated that they had achieved, and were committed to, continually achieving commitments regarding the employment, retention, training and career development of disabled people.

The Chairman welcomed Debbie McMahon from Jobcentre Plus to the meeting. Debbie McMahon advised that the accreditation would increase the employment levels for disabled people. The certificate could be displayed corporately and demonstrated fairness towards disabled employees.

(f) Park Mark

The Chairman announced that the Council had been awarded Park Mark in recognition of its car parking facilities that had demonstrated they were concerned with safety and in respect of which steps had been taken to ensure the facilities were secure and safe from crime. The Chairman welcomed to the meeting Mr J Hills, Essex Police Accredited Assessor and Mr M Bibby, Area Manager, British Parking

Association, who thanked Council for its support and advised that 19 awards had been made to the District.

20. PUBLIC QUESTIONS (IF ANY)

The Council noted that there were no public questions for this meeting.

21. QUESTIONS BY MEMBERS UNDER NOTICE

The Council noted that there were no public questions for this meeting.

22. REPORTS FROM THE LEADER AND MEMBERS OF THE CABINET

The Council received written reports from the Asset Management and Economic Development Portfolio Holder, the Environment Portfolio Holder, the Finance and Technology Portfolio Holder, the Housing Portfolio Holder, the Leisure and Wellbeing Portfolio Holder, the Planning Portfolio Holder, Safer and Greener and Transport Portfolio Holder and the Support Services Portfolio Holder.

The Chairman invited the Leader to provide an oral report and other members of the Cabinet give an oral update of their written reports.

(a) The Leader of the Council

Councillor Whitbread advised that he had attended a meeting in June involving all Essex Local Authority Leaders to receive a presentation by Essex Police concerning child abuse. He urged members to attend the Safeguarding Children training on 26 October 2013.

The Leader had also been involved in discussions concerning the Cambridge/Essex corridor, future of Stansted Airport and the West Anglia Railway Line. Notes from this meeting would be put in the Bulletin.

He advised that the Local Strategic Partnership had given a presentation to the Overview and Scrutiny Committee at its last meeting.

He encouraged members to view Visit Epping Forest.com website, which had been a recommendation from the Tourism Task and Finish Panel. He expressed concern about youth unemployment. He had recently met Eric Pickles, MP and Eleanor Laing, MP to discuss a number of issues. He had also visited the Limes Farm Centre and had been impressed on how it was operating.

(b) Housing Portfolio Holder

Councillor D Stallan referred to the third paragraph on page 104 of his report regarding the opening of four straw bale houses at Millfield, High Ongar by E Pickles MP, and stated it would take place on 13 September and not 6 September as indicated.

(c) Leisure and Wellbeing Portfolio Holder

Councillor Webster advised that the handover of the astro turf pitch at Waltham Abbey Sports Ground would take place on 7 August 2013.

(d) Support Services Portfolio Holder

Councillor Ulkun advised that the date for the European Parliament Elections in May 2014 was fixed for 22 May 2014, but he was still awaiting notification from the UK Government that the District and Parish Council elections, due in May 2014, would be deferred so that all elections were held at the same time. He confirmed that he would keep members updated.

23. QUESTIONS BY MEMBERS WITHOUT NOTICE

(a) Mobile Homes Act and Park Homes Sites

Councillor Rolfe asked about how and when changes would be communicated regarding the legislation.

Councillor Stellan, Housing Portfolio Holder, advised that the recent legislation should be welcomed by both residents and site owners. There would be a discussion at an information evening held at the Civic Offices with representatives of Park Homes, ward members, local MPs and legal representatives being invited. The meeting would be webcast for other residents to view.

(b) Petition regarding extra CCTV Provision at Limes Farm Estate

Councillor Lion stated that there had been a rise in burglaries in the Limes Farm estate area and a petition had been received with 250 signatures requesting an increase in the number of CCTV cameras in the estate area. He asked for an update on the position.

Councillor Waller, Safer, Cleaner, Greener and Transport Portfolio Holder said that he had visited this estate that afternoon where he'd been briefed by the Safer Communities Team. There were currently over 30 cameras on the estate, but he felt that this may not necessarily be the best means of stopping anti social behaviour. He advised that a further two cameras were installed recently and they probably gave some reassurance to the public.

The Portfolio Holder stated that the Safer Communities Team were working very closely with both Essex Police and the Metropolitan Police and they would respond positively to any requests from residents.

(c) St. John's Road, Epping

Councillor J H Whitehouse referred to the proposed development of the St. John's Road area in Epping and asked how Epping ward councillors would be kept informed of progress.

Councillor Grigg, Asset Management and Economic Development Portfolio Holder replied that she had been liaising with Epping Town Council and would keep District Councillor informed via the Bulletin.

(d) Temporary Traffic Lights, Roding Lane

Councillor Spencer asked when the bridge strengthening works in Roding Lane would be completed and the temporary traffic lights removed.

Councillor Waller, Safer, Greener and Transport Portfolio Holder advised that he had not been informed of the timescale by Essex County Council but said that he would liaise directly with Councillor Spencer on receiving any information.

(e) Buckhurst Hill Parking Review

Councillor Watson stated that she had not been receiving emails on the progress of the parking review, she understood that the engineer involved had moved positions, although he had completed the design work before moving. She asked if this was correct and suggested that if further design work was required there could be a long delay.

Councillor Waller, Safer, Greener and Transport Portfolio Holder advised that he had just signed a Portfolio Holder Decision regarding waiving of Contract Standing Orders for implementation of Buckhurst Hill Parking Review but there was still more work to be completed on the review and he could not advise when it would be finished.

Councillor Watson added that she was concerned about the progress with a tri partite agreement involving the review. Councillor Waller advised that standing orders were being waived and that he would liaise with the Councillor directly.

(f) Possible Parking Sites in Epping

Councillor Avey asked about progress in pursuing the acquisition of an additional car parking site in Epping.

Councillor Waller, Safer, Greener and Transport Portfolio Holder said the owners of a site had advised that they were happy to discuss the matter with officers. He pointed out, however, that he remained to be convinced that a purchase of that site would keep obviate the parking problems in the town.

(g) Handyperson Scheme

Councillor Ms J Hart asked about charging benefit claimants for using the Handyperson service.

Councillor Stallan, Housing Portfolio Holder replied that this had been a recommendation of the Care Advisory Panel and would be considered at the October Cabinet meeting. He added that all budgets were under pressure at the current time.

(h) Safeguarding Children

Councillor Wagland asked to what extent had the recommendations from the Safeguarding Children Task and Finish Panel been enacted as pursued with Essex County Council.

Councillor Whitbread, the Leader of Council said that ongoing discussions with Essex County Council were taking place.

(i) Food Bank, Loughton

Councillor Murray asked the Leader of Council how he felt about the need for the new Food Bank in Loughton if he was:

- planning to visit the Food Bank; and if
- the Council was supporting the Food Bank financially

Councillor Whitbread, Leader of the Council confirmed that he had visited a previous Food Bank in Loughton. He acknowledged that he was sad that this service was

needed today, and confirmed that he would be happy to visit the new Food Bank and consider how the Council could assist in this matter.

(j) Vacant Shops in Loughton

Councillor Markham referred to the 15 empty shops in Loughton High Road and asked if anything could be done by the Council to relieve this situation.

Councillor Whitbread, Leader of the Council, expressed regret at this situation. He pointed out in contrast, the Epping High Street had been doing well. He acknowledged that businesses had worked hard during the recession and advised that the Council had always supported the traders. However he advised that the Council did not have the authority to force lower rents in privately owned shops.

(k) Langston Road

Councillor J H Whitehouse referred to the Portfolio Holder decision to extend the contract for consultancy advice for a further 18 months. She asked the Asset Management and Economic Development Portfolio Holder if she felt this represented the best use of resource.

Councillor Grigg, Asset Management and Economic Development Portfolio Holder, advised that this was an on-going situation which required advice from a specialist consultant.

(l) Buckhurst Hill Underground Station

Councillor Wright referred to the continued closure of the western entrance to Buckhurst Hill Underground Station and asked the Safer, Greener and Transport Portfolio Holder if he would make representations to Transport for London in order to get the entrance opened.

Councillor Waller, Safer, Greener and Transport Portfolio Holder replied that he was happy to take this issue up with Transport for London.

(m) Citizens Advice Bureau

Councillor Angold-Stephens said he was concerned about the provision of accommodation for the Citizens Advice Bureau who were likely to have to vacate their current premises in Epping and Loughton. He asked what steps the Council would take to avoid the CAB closing or reducing its activities.

Councillor Whitbread, Leader of the Council said that the Citizens Advice Bureau was playing an important role, particularly in the current economic climate. He said he would do all he could to protect the current level of activity and advised that he would speak to the Councillor outside of the meeting.

(n) Pay and Display in Waltham Abbey

Councillor Watts asked that the Portfolio Holder for Safer, Greener and Transport support his criticism of the North Essex Parking Partnership (NEPP) pay and display proposal for car parking in Highbridge Street, Waltham Abbey.

Councillor Waller, Safer, Greener and Transport Portfolio Holder said that he agreed with opposing this and had made views known to NEPP. He advised that there had been no consultation with the District Council and there was no doubt about the

strength of views of local residents. He said he hoped NEPP would not pursue the proposals in the light of such opposition.

(o) North East Parking Partnership (NEPP) Scrutiny

Councillor Jacobs asked if the surplus £300,000 budget passed to the North East Parking Partnership by this Council had been expended.

Councillor Waller, Portfolio Holder for Safer, Greener and Transport advised that the financial position of NEPP was a matter of concern. He pointed out that if there was a shortfall in NEPP's funding, the member authorities would be required to make good that deficit. He advised that an officer working party had been established by NEPP to consider how the situation could be improved.

(p) Tour de France

Councillor J M Whitehouse asked about the opportunities for the Council and its partners when the 2014 Tour de France went through the district.

Councillor Webster, Portfolio Holder for Leisure and Wellbeing said that plans were being put in place and she would update members via the Bulletin although there was a lack of clarity regarding the route the race would take.

24. MOTIONS

The Chairman reported that there were no motions to be considered at this meeting.

25. REPORT OF THE CABINET - REGULATION OF INVESTIGATORY POWERS ACT (RIPA) - POLICY AND PROCEDURE

Mover: Councillor Ulkun, Support Services Portfolio Holder

Councillor Ulkun, Portfolio Holder for Support Services presented a report to the Council regarding the Regulation of Investigating Powers Act (RIPA) – Policy and Procedure away from an inspection of the Council's system of records by the Office of Surveillance Commissioners.

Members noted that the Act gave lawful authority to certain types of covert surveillance preventing and detecting crime which would otherwise have been unlawful. It required that such activity should be proportionate to the matter being investigated. The Council had made very limited use of the powers available because all other reasonable methods of seeking evidence had to be exhausted.

Report as first moved ADOPTED

RESOLVED:

(1) That the attached Policy and Procedure for dealing with the requirements of the Regulation of Investigatory Powers Act (as amended) (RIPA) be approved;

(2) That the Director of Corporate Support Services be appointed as the Senior Responsible Officer and the Assistant to the Chief Executive be appointed as the Deputy Senior Responsible Officer for the purposes of RIPA; and

- (3) That the Director of Corporate Support Services and the Assistant to the Chief Executive be appointed as Authorising Officers for the purposes of RIPA.

26. REPORT OF THE CABINET - PLANNING AND ECONOMIC DEVELOPMENT DOCUMENT SCANNING - BUDGET UNDER-SPENDS AND FUNDING OF ADDITIONAL POST

Mover: Councillor Bassett, Planning Portfolio Holder

The Council received a report from Councillor Bassett, the Planning Portfolio Holder, regarding Document Scanning.

The Council were informed that the progress of electronic records development in the Planning and Economic Development Directorate had slowed down substantially slowed in 2011 and 2012 due to staffing and resource difficulties. This had resulted in the identification of an Electronic Records Management Progress Plan which detailed the requirement to progress Electronic Document Records Management Systems.

The Portfolio Holder advised that recommendations assisted in taking steps to convert to electronic format a significant element of paper records for large site development control files, conservation files and contaminated land files. The Portfolio Holder proposed that the identified under spend in 2012/13 should be combined with a two months salary under spend for post PST11 to fund one Scale 3 Administration Assistant for ten months to scan the large site planning files which were in paper format.

Report as first moved ADOPTED

RESOLVED:

- (1) That approval be given to the under-spend of £11,600 in the Planning Support Budget for Document Scanning in 2012/13 being carried forward to 2013/14; and

- (2) That this under-spend be combined with a smaller salary under-spend to fund one Grade 3 Administration Assistant post to scan the large site paper planning files which are considered too complex and detailed to be sent to Northgate for scanning as part of the standard "back scanning" of records process.

27. REPORT OF THE CABINET - SUPPLEMENTARY DISTRICT DEVELOPMENT FUND (DDF) ESTIMATES - LOCAL PLAN AND MATERNITY COVER

Mover: Councillor Bassett, Planning Portfolio Holder

Councillor Bassett, Planning Portfolio Holder presented a report to the Council regarding proposed Supplementary District Development Fund (DDF) estimates for the Local Plan preparation and Maternity Cover.

Report as first moved ADOPTED

RESOLVED:

- (1) That a supplementary District Development Fund estimate in the sum of £331,933 be approved for the Local Plan budget to cover;

- (a) further evidence based work;
- (b) extension of existing temporary staff contracts within the Forward Planning Team; and

(c) additional project management support.

(2) That a supplementary District Development Fund estimate in the sum of £51,937 be approved to allow for appropriate maternity cover for the three posts connected to the delivery of the Local Plan.

28. ANNUAL REPORT OF THE EXECUTIVE 2012/13

The Leader of Council, Councillor Whitbread presented the Annual Report of the Executive 2012/13 to Council.

Attention was drawn to corrections to the figures shown in paragraphs 5.3.1 (which should read £86.811 million) and 6.4.2 (which should read £185.456 million).

RESOLVED:

That the Annual Report of the Executive 2012/13 be agreed, subject to the corrections reported.

29. OVERVIEW AND SCRUTINY

(a) Report of the Chairman of the Overview and Scrutiny Committee

The Council received a written report of the Chairman of the Overview and Scrutiny Committee, Councillor Morgan.

(b) Annual Report of the Overview and Scrutiny Committee to Council

The Chairman of the Overview and Scrutiny Committee, Councillor Morgan presented the Annual Report of the Committee to Council.

RESOLVED:

That the Annual Report of the Overview and Scrutiny Committee be noted.

(c) Reports of Overview and Scrutiny Panels

(i) Report of the Constitution and Member Services Scrutiny Standing Panel – Employment Procedure Rules

Mover: Councillor Philip, Chairman of the Panel

Councillor Philip presented a report following a review by a Task and Finish Scrutiny Panel which had explored concerns about contractual arrangements for previous Chief Executives.

Report as first moved ADOPTED

RESOLVED:

- (1) That, in accordance with the advice of Counsel, the attached Staff Employment Procedure Rules be adopted;
- (2) That the following seven deputies be appointed to the Restructuring Review Panel so as to ensure that the Council is able to comply with the requirements of the revised Employment Procedure Rules when adopted;
 - (a) Councillor Breare-Hall – Conservative Group;
 - (b) Councillor Philip – Conservative Group;
 - (c) Councillor Rolfe – Conservative Group;
 - (d) Councillor Watts – Conservative Group;
 - (e) Councillor Wyatt – Conservative Group;
 - (f) Councillor Pond – Loughton Resident's Association; and
 - (g) Councillor J H Whitehouse
- (3) That, when required, a second Panel be formed from among the seven members and deputies appointed to the Restructuring Panel to deal with any appeals under the Employment Procedure Rules against redundancy subject to the seven members concerned not having been involved in the original redundancy decision;
- (4) That all members and deputies serving on the Restructuring Review Panel be trained in the requirements of these rules and related legal requirements before the Directorate Restructuring process commences;
- (5) That the Finance and Technology Portfolio Holder be asked to review whether there is sufficient budgetary provision for training for Panel members in the current year;
- (6) That a similar pool of 14 Panel members and deputies be appointed at future Annual Council meetings so that the Council is able to respond promptly when the Employment Procedure Rules are engaged and that all appointed members and deputies be trained in the relevant procedures when required; and
- (7) That the Chairman and Vice Chairman of any Panel convened in future years for the purposes of the Employment Procedure Rules be appointed by Panel members at the meeting concerned.

(ii) Report of the Constitution and Member Services Scrutiny Standing Panel – Convention on the Relationships between Political Groups and Councillors with Officers

Mover: Councillor Philip, Chairman of the Panel

Councillor Philip presented a report which updated these conventions.

Report as first moved ADOPTED

RESOLVED:

- (1) That the attached revised conventions be approved; and
- (2) That the issues raised in consultation with Councillors concerning new members and email correspondence be referred to officers for appropriate advice to be given.

30. AUDIT & GOVERNANCE COMMITTEE

Mover: Councillor Watts, Chairman of the Committee

The Chairman of the Audit and Governance Committee, Councillor Watts presented a report to Council regarding Appointment of a Co-Opted Member to the Audit and Governance Committee. He drew attention to the need to appoint an Interview Panel.

Report as amended ADOPTED

RESOLVED:

- (1) That an interview panel be appointed to undertake interviews following public advertisement for the vacant co-opted member position on this Committee which will occur with effect from 13 September 2013;
- (2) That the Chairman of the Audit and Governance Committee and Councillors Kane and Leonard be appointed to form an Interview Panel with delegated authority to appoint the preferred candidate following interview;
- (3) That Mr R Thompson, the other co-opted member of the Committee, be invited to attend the interviews in an advisory capacity as a non-voting member; and
- (4) That the Council's appreciation of the contribution of Melanie Peddle as co-opted member of the Committee for over six years be recorded.

31. REPORT OF THE LICENSING COMMITTEE - STATEMENT OF LICENSING POLICY

Mover: Councillor Angold-Stephens, Chairman of the Committee

The Chairman of the Licensing Committee, Councillor Angold-Stephens, presented a report regarding the revised Statement of Licensing Policy.

The Council's current Statement of Licensing Policy was adopted by the Council in 2011 and was due for review in 2014, the Licensing Committee, on 10 October 2013, reviewed the Statement and made recommendations to reflect amendments in the Licensing Act 2003 by the Police and Social Responsibility Act 2011.

The Chairman of the Licensing Committee advised that the West Essex Clinical Commissioning Group would be substituted for the Primary Care Trusts a consultee.

Report as first moved ADOPTED

RESOLVED:

That the attached revised Statement of Licensing Policy be adopted.

32. APPOINTMENTS OUTSTANDING FROM THE ANNUAL COUNCIL MEETING

The Council received nominations from the Conservative Group for a change in membership and places outstanding from the Annual meeting.

RESOLVED:

That the following appointments be made for the remainder of the current municipal year:

- (a) Councillor Rolfe to replace Councillor Keska on the District Development Control Committee;
- (b) Councillor Shiell to replace Councillor Knight as a substitute member of the Housing Appeals and Review Panel;
- (c) Councillor Smith as the third Conservative Group substitute on the Housing Appeals and Review Panel;
- (d) Councillor Rolfe as the remaining Conservative Group member on the Licensing Committee; and
- (e) Councillor Smith as the remaining Conservative Group substitute on the Staff Appeals Panel.

33. JOINT ARRANGEMENTS AND EXTERNAL ORGANISATIONS

The Council received a report from Councillor Kane regarding the Waltham Abbey Royal Gunpowder Mills Company.

RESOLVED:

That the Council's appointed representatives on the West Essex Wellbeing Joint Committee submit a written report to be next meeting of the Council on the work of the Committee.

CHAIRMAN